

# Minutes

## Bowman Education Foundation -- Board Meeting/BEF Fest Debrief

November 7th, 2019 @ 5:30pm, Moonraker Brewery

**Attendees:** Nicole Spencer, Alison Poroshin, Elisa Taylor, Kevin Rick, Kelly Mueller, Chris Barr, Steven Lease (late)

**Meeting Called to Order: 5:40pm**

### REGULAR BUSINESS:

- Approve September 2019 minutes – Chris motioned, Nicole second
- Treasurer Update- \$40,000 donation received for finishing touches of New Building, Chris wrote check to Bowman for that. Total gross income for 2019- \$57,835. Total of \$47,165 for expenses making our net income \$10,669. For BEF Fest Chris is projecting an estimate of \$8,000 from BEF Fest, and approximately \$4300 of that came from the raffle/auction. Balance was \$18,216 prior to some deposits Chris will be making. Chris reimbursed Alison \$50 (cost of alcohol permit) cash that was left over from Kelly Mueller-decorations during tonight's meeting. Dine to donate just brought in about \$469 from the Mod Pizza Fundraiser.

### NEW BUSINESS:

1. Alison & Nicole to resign in 2020, hopefully after a replacement for secretary and president have been found, but playing it by ear so as not to leave the rest of the group hanging.

### BEF Fest 2019:

Nicole suggested thinking about moving the event to the second week in November so it is closer to Christmas (gets people thinking about Christmas shopping) and possibly switch up the theme. Perhaps a family night out for Bowman parents and finding sponsors to donate beverages.

**Wine/Beer/Food-** Kelley M. Suggested we try going to wineries in December as they are trying to offload their stock at that time and we might have more luck with wine donations. Chris suggested we stay with Chef Laura and perhaps just pick one meal that will be served instead of giving a choice; Alison concurred that would make things easier with ticket sales.

**Decorations-** Kelley M. stated this year's decorations cost was \$250. There are some supplies that we can reuse next year which will keep costs lower. (See attached list of inventory item at Nicole's house)

**Raffle-** Kevin suggested we do the raffle in between table closings. Put the bar closer to where things are being sold. Perhaps have bags for the raffle items near the bar. Need a bigger staging area for raffle items and class baskets- Kevin offered his space for next year.

**Donations-** Elisa suggested that there be 4 people for valuation of raffle items and class baskets. Kevin offered to help with valuation next year. General consensus that basket themes need to be assigned, but person in charge would need a list of all teachers who would be participating ahead of time so that they can assign themes. Bid sheets should be organized by value. Chris suggested having a few smaller baskets that are cheaper for people to bid on next year. Bid sheets should be online (Google Docs, Excel).

**Volunteers-** Alison suggested the event be less alcohol focused (October Fest = Alcohol) since there may be families who are quietly recovering from addiction and want to stay away from alcohol. We might be able to get more volunteers to help if we chose a different theme.

Adjourn meeting: 6:29pm

**Next meeting- Scheduled for January 23<sup>th</sup> @ Bowman Library.**

### **Inventory of Items at Nicole Spencer's House**

- 1. 180 Plastic beer cups**
- 2. 20 Plastic Wine Cups**
- 3. 11 Wine Glasses**
- 4. 1 Water container**
- 5. Raffle box**
- 6. 24 mason jars**
- 7. 1 bag greenery**
- 8. Tulle**
- 9. Burlap runners**
- 10. 2 strings flag**
- 11. 3 frames**
- 12. Fall vines**
- 13. Raffle tickets**
- 14. 50/50 bucket**
- 15. Bowman Ornaments**
- 16. Buttery candies**
- 17. Tea lights**
- 18. 4 gold rectangle table cloths (plastic)**
- 19. 4 fall leaves**
- 20. 1 White rectangle tablecloth**
- 21. 4 white round table cloths**
- 22. Ribbon**
- 23. Fishing string**
- 24. Blue tape**
- 25. 7 bottles of wine**