

# Minutes

## Bowman Education Foundation -- Board Meeting

January 18, 2018 @ 5:30pm, Bowman Library

Meeting called to order at 5:32 pm

Attendees: Jessica Ornelas, Kelly Graham, Nicole Spencer, Kevin Rick, Kelly Mueller, Danielle Winstead

Sept. 19 minutes approved by Kevin Rick and Kelly Mueller

### **NEW BUSINESS:**

Treasury report: Revenue 2018 \$14,944, Expenses: \$25,518, Net Difference: <\$10,573>

- 12/31/17 bank balance: \$14,636.42
- Significant contributions to Bowman in 2017: \$3,400 Grant for Band Instruments and \$16,471.50 New Bleachers
- Octo-BEF-Fest generated \$7,922.91 in net funds to BEF

Other items:

- 2017 Federal and State tax returns will be filed in the coming weeks. Tried to file electronically last week but the forms were not available on either website.
- 2 outstanding checks from Octo-BEF-Fest
  - Check 1025 for \$250 to the Masonic Hall – Dave to inquire about their intention to deposit or return the check?
  - Check 1033 for \$280 to Brendon Sullivan (Bam Dazy). I mailed this check in September.
- Ron Chapman continues to donate funds via the PG&E paycheck deduction and matching program. I just received a check for \$480 from the PG&E program. We should send him and Irish a note of gratitude for their continued financial support.
- 2018 Statement of Information and renewal of our non-profit status with the CA Attorney General were completed last week.

### **OktoBEFest**

All feedback has been positive about the OktoBEFest event – from parents, staff.

Danielle to look for location for next year: Church on Auburn Ravine is a good option; BBQ onsite so we could do our own brats

Longhorn may be opening restraunt

Lesson: get new caterer or do food ourselves

Lesson: Need to have food for Kids Club

Caterer: Longhorn perhaps

Beer donations: Used 1 full keg. And a bit of a second keg.

Need 2-3 pony kegs in 2019

We had 20 mugs and they sold out quickly.

Lesson: We should buy 40-50 mugs in 2019

Wine- We had 12 bottles of red left and 2 bottles of white left

Decorations are stored at Script shed at Bowman and some at Nicole's home and Dave's house (helium donated by pistol petes)

Lesson: We need someone to manage the food / drink and schedule 6:30 dinner but ended up starting at 6:45 which was too late and cake came out too late.

Lesson: Have electronic spreadsheet to do check out faster. Have an additional check out table with two people helping each table

Lesson: put paypal up sooner and take paypal down when ticket sales are over

#### UPCOMING EVENTS

Nicole to plan Rollor King event

Wine tasting or beer tasting would be a fun event to have

Poker Hold'em event – Rick had done one at Auburn Valley before

#### **Next meeting is Feb 15- 5:30 pm**

- Discuss Grand Opening event
- Invite alumni
- What do we want to fundraiser for