**Minutes**

**Bowman Education Foundation -- Board Meeting**

**August 8th, 2019 @ 5:30pm, Moonraker’s Brewing**

Meeting called to order – 5:46 PM

Attendees: Kelly Graham, Nicole Spencer, Alison Poroshin, Nichole Grady, Chris Barr, Billy Cunningham, Anthony Sayler, Kaitlin Dzurella

**OLD BUSINESS:**

* Treasurer report- $9,090.47 balance currently. Balance at beginning of 2019- $7,546.61
* Approve May 2019 minutes – Chris motioned, Nicole second.
* Fields and EIR Updates- Kelly-Soil sample test required extra $6000 which was paid by the district. This is the last step before planning stages. Nicole to reach out to her contacts at Auburn Youth Soccer Club. EIR determined that there were no endangered species that could affect the ability to develop the land.
* Gym Equipment Update: Kelly- quote secured for 20k to install sound in the new Gym. There is a possible private donor. Kelly will follow-up with K. Wells on status of donation. Tarp to cost approximately $2,000. Acoustics will be a fairly reasonable price and could possibly be included in the sound quote. Lighting is needed to enhance drama performances.

**NEW BUSINESS:**

* Ticket Prices/Set up online purchase Paypal set up – Nicole will set up and report out when button has been added to website.
* BEF Fest Food- Chef Laura to provide food again.
* Child’s Performance tickets- Agree that anyone that comes to two meetings prior to BEF Fest AND helps at the event will be entered in a drawing at the end of September to get two seats of four seats for each of their child’s performances. Kelly confirmed we can promote this.
* Alison- ABC Permit/DJ Update - ABC permit request form completed. Alison to send to Nicole for review before sending to ABC. DJ is confirmed.
* Who can help with what? - Will continue to send out the two google docs to anyone who is interested in helping. Alison to create sin-up sheets for back-to-school night to be put in classrooms.

Committees

<https://docs.google.com/spreadsheets/d/1y14pOgDg5ZjlwwBWqwNq-P13CTeXCzsRCHzaYvGydc4/edit?usp=sharing>

Community donators

<https://docs.google.com/spreadsheets/d/1WP0FCFank_j2DvExouSpwHeY6kkbdUHXTQHI8KijAFA/edit?usp=sharing>

* Dinner Night Out- Plan for 2019-2020 school year- Thank to Danielle Winstead for getting this set-up again this school year! More information to follow once schedule is set in stone.
* Nicole to donate $1000 to BEF for closing on a Bowman Referral- Thank You Nicole and Kelly for the referral! Billy Cunningham, Bowman parent and mortgage industry professional has pledged to donate $700 to BEF for any Bowman referral.
* Back-to-School night plan and agenda. Sign up list- break down the rolls for a more manageable job per person and hopefully that will help get people involved.

**Meeting Adjourned-** 6:50 PM

**Next meeting- Thursday August 29th, 2019 in Bowman Library**

**Minutes**

**Bowman Education Foundation -- Board Meeting**

**August 29th, 2019 @ 5:30pm, Bowman Library**

**Attendees:** Nicole Spencer, Alison Poroshin, Elisa Taylor, Kevin Rick, Kelly Graham, Billy Cunningham, Bryan Durr, Jessica Duncombe, Charlene Mazur, Cristina Musleh, Maren Whitson, Kelly Mueller, Nicole Robinson, Kaitlin Dzurella

**Meeting Called to Order: 5:38pm**

**OLD BUSINESS:**

* Approve August 15, 2019 minutes – Nicole motioned, Alison second
* Treasurer Update- None
* Dinner Night Out update- see other side
* Round Table Updates-

Nicole– See attached overview on food. Meals to cost $25 a person leaving a $10 per person profit but we still need to include the cost of decorations and venue. Raffle and silent auction are the biggest money-makers.

Alison-Ticket sales on paypal approx. 20, Office ticket sales approx.10 (update as of 9/1 35 tickets sold total.

Kevin- Can use his room for donation assembly.

Cristina- Will send email to teachers reminding them to regular reminders for BEF Fest Ticket sales.

Billy- Donating a TV for silent auction.

**NEW BUSINESS:**

**BEF Fest 2019**

Break up into committees for individual group-specific discussion and reconvene in 30 minutes to provide updates to the group.

**Final Updates:**

Decorations- Kelly M. inquired about budget. Nicole provided Kelly with list of leftover items from previous years. Kelly G was wondering if beer/wine glasses will be sold again. Kelly M. to look into that. Kelly M. to follow-up with the group’s ideas for cost of decoration items and Nicole will approve as needed.

Kelly G- Wants to boost ticket sales. He will have Julia send weekly email encouraging parents to purchase their tickets.

Billy Cunningham/Kevin Rick- How about a Lemonade stand at pick-up time as a way to boost ticket sales? Can have paper tickets for sale at the lemonade stand or advise parents to purchase their tickets online. Kevin and Billy to work together to make it happen, Kelly G. onboard.

Donation Assembly- Teacher baskets are to be completed by 9/20. Group members to coordinate a time they can all get together to determine value and create auction sheets for each silent auction item. Nichole Grady had previously offered her house for storage and donation assembly.

Adjourn meeting: 6:32pm

**Next meeting- Thursday September 19th, 2019**

Dinner Night Out 2019- Thank you to Danielle Winstead for putting this together again!

**September**

9/10- 4th chipotle- scheduled and flyers distributed

9/24- athletics chick-fil-a scheduled and flyer distributed

**October**

Date tbd- 3rd grade black bear. Left a few messages with staff. Last year the manager reached out to have us do a dine to donate. I’m hoping to have it scheduled by end of next week.

**November**

11/5- otp 1st grade scheduled and flyers distributed (email)

**December**

Date tbd- flames 2nd grade. Playing phone tag with owners. They want to schedule though

**January-**

1/14- chick fil a tk and k. Scheduled and distributed flyers (email). Side note. One teacher complained and asked to not have chick fil a next year. Offered a different restaurant but they didn’t reply. I’ll note for next year.

**Feb-** mod pizza 7th grade. Scheduled and distributed flyer (email)

**March**

Date tbd- depending on how well flames and black bear go I’d like to go back or I can do panda. Waiting to hear how much flames and black bear with donate. 6th grade

**April**

5th otp-

Scheduled and flyers distributed (email)

**May**

Date tbd- Panda for music/drama