



Minutes of the Meeting of Board of Directors of Bowman Education Foundation A California Nonprofit Education Corporation

The board of directors of Bowman Education Foundation held their monthly meeting on September 11, 2014 called to order at 5:40pm in Auburn, California.

The following directors, constituting a quorum of the full board, were present at the meeting:

Dave Slane, Chad Bender, Christopher Barr(via phone), Irish Chapman, Jenn Ostrom.

Others in attendance: Gary Yee, Superintendent, Kelly Graham, Principal, Janice Fera, Annette and Tim Rich, Steven Lease

I. NEW BUSINESS

A. Grant proposal presentation: Caine Sussman Grade 4 teacher (purchase books for in-classroom library). Requested \$1400.

1. Action: Board voted to approve \$1000.

B. (*via email*) Secretary Janice Fera submitted her resignation effective September 7, 2014). She offered to assist with handoff details as a new secretary is selected next month.

II. OLD BUSINESS

A. Minutes of August 14, 2014 were approved .

B. Financial Report (Chad)

1. Summary of last month's expenses and revenue given. Balance: \$9133.23

C. Correspondence

1. grant completion documents received (Albrecht - Spanish)

2. United Way of Indiana: non-profit status approved

D. Oktoberfest Fundraiser (Jenn) Saturday, Sept. 27, 5:30-10pm. Tickets \$30 each.

1. **DONE:** Beer, Wine and coffee will be donated. Thanks to NorCal Beverage, Sierra Knolls Winery and Dutch Brothers Coffee. Acquired ABC liquor permit from Nevada County Sheriff and Sacto (Chad).

2. **DONE:** Store&forward payment processing system will be rented thru Wells Fargo at a significant discount (Chris/Chad).

3. **TO DO/Reminder:** Auction table needs more goodies! Each Board member will provide/procure at least 2 auction items. If you solicit items, please send summary to Jenn so we don't duplicate effort. (All)

4. **DONE:** Event flyers sent home in all backpacks Monday 8/25.

5. **In Progress:** Classroom craft: “Themed Baskets”. One per grade level. Ice cream party for class with highest \$\$\$ raised during auction. Good participation and enthusiasm noted.
6. **TO DO:** Create flyers for hand-distribution at drop off and pick up.

E. Communications

1. **DONE:** BEF welcomes Kelly Graham as our teacher/staff liaison to communicate our interests back to the school community and coordinate projects. Thank you, Kelly!

F. Grants from BEF to Bowman Teachers

1. **TO DO:** Need to modify grant application form to add “Superintendent:_____” signature line.
2. **TO DO:** Need to remove question on post-project form about “What else do you need/want?” since it’s leading and too open-ended.
3. **TO DO:** Request from Caine Sussman to purchase a spare light bulb (\$200) as a component of his 2013-14 approved grant request. *Postponed due to lack of time until next meeting.*

G. External Grants -- applied for by BEF -- *Postponed due to lack of time until next meeting.*

1. Wells Fargo:
 - a. Discussion: Caine Sussman requested microscopes and slides for both 4th grade classrooms (\$1200). Although we wish the \$\$\$\$ amount was closer to \$2500, Chris will speak with his contacts to determine if it is a viable request.
 - b. A very comprehensive “Financial literacy” learning package is available through “handsonbanking.org”. Not sure how that could translate into an elective ... or a grant request. Need a Bowman staff member to champion this idea, if interested/viable.
2. UAIC (United Auburn Indian Community): Reimb requests sent from Bowman to BEF; we have reimbursed \$3394.86 to date.

III. ANNUAL BUSINESS

- A. **In Progress:** D&O and Liability Insurance policies up for renewal 8/1/2014. Paperwork submitted, need to resolve car/liability clause. If Hired/non-owned auto clause is removed premium should drop by \$500. Annual quoted premium: \$1062 (Chad)

NEXT MEETING: THURSDAY, October 16, 2014, 5:30-7:00pm, in the Bowman Library.

Since there was no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned at 7:05pm.

Dated: July 24, 2014

_____/ Interim Secretary