



## Minutes of the Meeting of Board of Directors of Bowman Education Foundation A California Nonprofit Education Corporation

The board of directors of Bowman Education Foundation held their monthly meeting on  
March 20, 2014, called to order at 6:10pm, in Auburn, California.

The following directors, constituting a quorum of the full board, were present at the meeting:

Janice Fera, Jen Kaiser, Jenn Ostrom, Dave Slane, Ami Stroud, Caine Sussman

Other attendees: Irish Chapman (parent)

### I. OLD BUSINESS

A. Minutes of Feb. 27, 2014 were approved.

B. Financial Report (submitted in advance via email by Chad)

1. Summary of last month's expenses and revenue given. Balance: \$14,536.41
2. DONE: 2013 tax paperwork
3. IN PROGRESS: BEF received over \$800 in donations so far for 2014 Giving Campaign. Online giving via our new PayPal account was key for several contributions.
4. Amazon Smile Program: Will watch for Q1 payment.

C. Correspondence (Janice)

1. DONE: Mailed Giving Campaign thank you notes.
2. DONE: Janice created a mailing list of approx. 150 BEF supporters. Will use this to inexpensively reach interested parents.

D. Communications

1. School Board: Caine commented that the Google Docs usage is viewed as successful and driving expansion of Chromebooks to additional grades later this year.
2. School Board: Dave shared updates on "Facilities Master Plan Steering Committee".
3. School Board: Spanish Grant curriculum was funded by BEF -- but why was it not offered in Spring Trimester?
  1. **TO DO:** Dave to relay our questions to Ackerman School Board about the middle school scheduling of electives and keep us posted.
4. School Board: Several BEF parents expressed desire for Spanish to be formalized into a program and make it required curriculum for grade 7/8 (or even K-8).
  1. **TO DO:** Dave will add this to upcoming School Board agenda and report back.

E. **Reminder: Board members please contact Michelle Nichols to schedule your photo for Yearbook and BEF website.**

F. BEF to Bowman Teacher Grants (Janice)

1. IN PROGRESS: One "Grant Completion Document" received. **TO DO:** Janice will leave a hard-copy of the form in their boxes, and send another reminder in 30 days.
2. Discussion: how to collect happy kids/parents success stories for BEF?
3. *POSTPONED: Pros and cons of allowing parents to spearhead ideas for grants.*
4. *POSTPONED: Ami to draft a survey for parents ("How would you choose to spend \$1000 at our school?").*

G. External Grants -- applied for by BEF (Janice)

1. UAIC Library team making progress (info circulated via email).
2. *Postponed: Research grant opportunities with Wells Fargo, perhaps for financial planning elective (investing, budgeting, loans), or purchasing Chromebooks, or a comprehensive Spanish program for K-8. TO DO: Further research and discussion at next meeting.*

## II. NEW BUSINESS

A. Fundraisers

1. **2014 Giving Campaign:** Thank you to our generous donors. Checks still coming in.
  1. **TO DO:** Caine to repeat campaign message in Bowman Bulletin.
  2. DISCUSSION: How can we vary the marketing approach? Email a reminder? Create a survey for teachers/parents/students for ideas?
2. **Oktoberfest 2014:** Jenn Ostrom has successfully secured several key committee leaders plus additional volunteers. Official date: Saturday, Sept. 27, 5:30-10pm.

**NEXT MEETING: THURSDAY, April 24, 2014, 5:30-7:00pm, in the Bowman Library.**

***NOTE: One week later due to Spring Break, and 30 min earlier to accommodate work/life schedules.***

Since there was no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned at 7:48pm.

Dated: March 20, 2014

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Janice Fera, Secretary