



Minutes of the Meeting of Board of Directors of Bowman Education Foundation A California Nonprofit Education Corporation

The board of directors of Bowman Education Foundation held their monthly meeting on June 19, 2014 called to order at 5:38pm, in Auburn, California.

The following directors, constituting a quorum of the full board, were present at the meeting:

Chad Bender, Janice Fera, Jen Kaiser, Jenn Ostrom, Dave Slane (via phone), Christopher Barr, Irish Chapman

I. OLD BUSINESS

A. Minutes of May 29, 2014 were approved (JO/JF).

B. Financial Report (Chad)

1. Summary of last month's expenses and revenue given. ~~Balance: \$14,581.26~~

Revised per Chad's email (7-14-14): BEF total assets should read: \$14,706.26

2. 2014 Giving Campaign Summary: ~~\$966.54 (income) - 384.19 (expenses) = \$582.35 net.~~

Revised per Chad's email (7-14-14): 2014 Giving Campaign totals should read: \$1,091.54 in donations, minus \$384.18 in expenses for a total of \$707.35.

C. Correspondence (Janice) – *none this month.*

D. 8th Grade Graduate Awards (Dave)

1. **DONE:** Two awards given out by Dave during graduation (Savannah Rosengreen, Julia Heislman).

E. Fall Fundraiser (Jenn)

1. Oktoberfest 2014: Date: Saturday, Sept. 27, 5:30-10pm.

2. **TO DO:** Catering and Auction teams still need chairpersons.

3. **TO DO:** Each Board member should provide/procure at least 2 auction items.

4. **TO DO:** Janice will fwd to Board past documents (solicitation letter, invite, auction.xls) for ideas.

F. Communications

1. Facilities Master Plan: PR campaign begins June 25. (Dave)

2. **TO DO:** Invite incoming Principal Kelly Graham to a future BEF meeting. (Janice)

1. **VERY IMPORTANT:** BEF needs a committed teacher/staff liaison to communicate our interests back to the school community and coordinate projects.

G. BEF to Bowman Teacher Grants

1. **TO DO:** Janice will leave a hard-copy of the “Grant Completion Document” form in teacher boxes (Albrecht, Sussman, Byerrum) and send a reminder email in 30 days.
2. Thanks to Mrs. Yee and the Kindergarten team for sending photos and the BEF Grant completion document for 2013 performance risers for the MP, and Ceramics Projects (respectively).

H. External Grants -- applied for by BEF

1. UAIC (United Auburn Indian Community): Sheri Callow, Librarian, purchased 200+ books and is labeling them prior to shelving. Shelly will send bills to BEF for reimb. **TO DO:** Janice to take photos and follow-up with grantor.
2. Wells Fargo: Feedback from WF is that our grant request needs more specifics.
 1. Discussion: Caine Sussman requested microscopes and slides for both 4th grade classrooms (\$1200). Chris thought that would be a viable request.
 2. **TO DO:** Chris to research financial literacy elective options through WF

II. NEW BUSINESS

- A. Other ideas for Fundraisers: “Go The Distance” Fun Run or 5K (Chad). Kids can participate, popular at Del Oro, potentially lucrative project.

~~**NEXT MEETING: THURSDAY, July 17, 2014, 5:30-7:00pm, in the Bowman Library.**~~

Revised per Janice's email (7-14-14): NEXT MEETING: THURSDAY, July 24, 2014, 5:30-7:00pm, via CONFERENCE CALL.

Since there was no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned at 6:45pm.

Dated: June 19, 2014 (*with revisions noted in italic on 7-14-14*)

Janice Fera, Secretary