



Minutes of the Meeting of Board of Directors of Bowman Education Foundation A California Nonprofit Education Corporation

The board of directors of Bowman Education Foundation held their monthly meeting on
January 16, 2014, called to order at 6:03pm, in Auburn, California.

The following directors, constituting a quorum of the full board, were present at the meeting:

Chad Bender, Janice Fera, Jen Kaiser, Jenn Ostrom(phone), Dave Slane,
Ami Stroud, and Caine Sussman(phone)

Other attendees: Annie Larson, Megan West

I. OLD BUSINESS

A. Minutes of Nov. 21, 2013 were approved.

B. Financial Report (Chad)

1. Summary of last two months' expenses and revenue. Balance: \$17,892.63.
2. Generous year-end donation received from Dave and Caryn Slane. THANK YOU.
3. BEF received \$3500 grant from UAIC (see below), plus a payroll deduction donation via United Way.

C. BEF to Bowman Teacher Grants (Caine)

1. UPCOMING: Installation of projector in grade 4 classroom scheduled for 1/17/14.
2. STATUS: The Kindergarten Ceramics project has been a great success. Happy students, teachers, and parents.
3. Discussion: How to encourage teachers to apply for grants?
4. Discussed idea to pay for "subject matter experts" to visit Bowman (e.g., one day tennis clinic during PE), noting such requests must follow existing grant guidelines and should be strategically advertised to give BEF credit before the event. Discussed allowing parents to spearhead ideas for grants. TO DO: Janice to circulate results of 2012 parent survey to new Board members. Ami to draft a survey for parents ("How would you choose to spend \$1000 at our school?")

D. External Grants applied for by BEF (Janice)

1. Status: The United Auburn Indian Community (UAIC) grant for \$3500 will replace approx. 100 non-fiction books the Bowman Library with AR-compatible texts. Sheri Callow is assembling a committee to give input on book choices. Janice will contact Director Kris Martin to facilitate input from their organization about books they see as historically significant by Native American authors which we can include.

II. NEW BUSINESS

A. Communications

1. Dave summarized recent Ackerman Charter School Board decisions including an invitation for a BEF board member to serve on a “Facilities Master Plan Steering Committee”. School district will search for a new Principal/VP as Gary Yee redefines his role as Ackerman Superintendent.
2. Bowman Bulletin: Jen Kaiser is very busy, so Caine will take over giving blurbs to Carol. She will continue to update Facebook for BEF.
3. DC Club: Megan West reminded us about Spaghetti Dinner/Auction 1/18/14.
4. Drama Performances: Allison Yee sent an email inviting the BEF to offer refreshments. ~~Board members would like to offer free water bottles and cookies with BEF literature at a table before and after both Drama Performances Feb. 13 and 14. Dave will supply cases of water, Janice will create handout; we need volunteers to work table (tentatively Janice on Thurs, and Dave on Friday). Possible mention of BEF in playbill?~~

Revised 1/24/2014: Schedule conflict among Board Members – postponed this outreach until next year.

B. Next Fundraisers

1. **2014 Giving Campaign:** Reviewed edits suggested by Lindsay Barr. Caine will edit, Janice will take to printer (API-Marketing) for color copies plus envelopes. Annie offered to help staple/assemble. Motion passed, not to exceed \$500.
 - a. Distribution plan (reviewed): pre-announce in bulletin AND Gary’s weekly Connect-Ed voicemail to homes, AND remind teachers to emphasize importance to students, then place in backpacks.
2. **Amazon Smile Program:** Janice and Chad enrolled the BEF as non-profit recipient for donation of ½ percent of eligible purchases, paid quarterly. This could really add up for our organization. Janice added a button to the BEF home page. Parents click on this button to automatically designate the BEF and they are redirected to *org.amazon.com* to shop and checkout. TO DO: Jen Kaiser to add a note on Facebook; Caine to create Bulletin blurb.
3. **Oktoberfest 2014:** Jen Ostrom will be Chairperson of our Fall Fundraiser. THANK YOU! Future meetings will define the vision and scope.

C. February BEF meeting

1. Postponed one week due to Presidents Week school holiday.

NEXT MEETING: THURSDAY, February 27, 2014, 6-7:30pm, in the Bowman Library.

Since there was no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned at 8:00pm.

Dated: January 16, 2014

Janice Fera, Secretary