



## Minutes of the Meeting of Board of Directors of Bowman Education Foundation A California Nonprofit Education Corporation

The board of directors of Bowman Education Foundation held their monthly meeting on  
April 24, 2014, called to order at 5:35pm, in Auburn, California.

The following directors, constituting a quorum of the full board, were present at the meeting:

Chad Bender, Janice Fera, Jen Kaiser, Jenn Ostrom, Dave Slane (via phone), Ami Stroud, Caine Sussman

Other attendees: Gary Yee, Holly Van Doren, Irish Chapman (parent)

- I. **Special Presentation:** 2014 Site Council Survey results (Gary Yee)
- II. **Special Presentation:** Grant Proposal for Destination Imagination team to compete in 2014 World Finals in Tennessee (Holly Van Doren)
  - A. Recognizing the unprecedented efforts of the “Bowman Brain Builders” team of 2nd and 3rd grade girls who have been invited to compete in the 2014 Destination Imagination World Finals event in Tennessee in May, the BEF Board has moved (CS/CB) and approved to donate \$500 towards their registration expenses.
- III. **OLD BUSINESS**
  - A. Minutes of Mar. 20, 2014 were approved (JF/CS).
  - B. Financial Report (Chad)
    1. Summary of last month’s expenses and revenue given. Balance: \$14,682.18
    2. IN PROGRESS: BEF received additional 2014 Giving Campaign donations via mail and online PayPal.
    3. **TO DO:** Will watch for Amazon Smile Program’s Q1 payment via PayPal.
  - C. Correspondence (Janice)
    1. ONGOING: Mailing thank you notes to Giving Campaign donors.
  - D. Fundraisers
    1. 2014 Giving Campaign: Thank you to our generous donors. Checks still coming in.
      1. DONE: Caine repeated campaign message in Bowman Bulletin.
      2. Some parents still report not receiving the printed information via their child.
      3. DISCUSSION: How can we reach out to families who are on the fence about giving?
    2. Oktoberfest 2014: Jenn emailed 100+ BEF supporters list for more helpers. Catering and Auction teams still have openings. Official date: Saturday, Sept. 27, 5:30-10pm.

E. Communications

1. Site Council survey results (Gary Yee).
2. Facilities Master Plan meeting scheduled for June. (Gary)
3. **TO DO:** Invite incoming Principal Kelly Graham to a future BEF meeting.

F. BEF to Bowman Teacher Grants (Janice)

1. **TO DO:** Janice will leave a hard-copy of the “Grant Completion Document” form in their boxes, and send another reminder in 30 days.
2. **DISCUSSION:** Ami drafted and circulated via email a questionnaire for parents (“How would you choose to spend \$1000 for your child’s education?”). **TO DO:** Janice will create SurveyMonkey document, and circulate for suggestions.
3. *POSTPONED: Initiate discussion with Ackerman Board about status of Spanish elective. (Dave)*
4. *POSTPONED: Discuss pros and cons of allowing parents to spearhead ideas for grants.*

G. External Grants -- applied for by BEF (Janice)

1. UAIC Grant: Sheri Callow, Librarian, researching books to purchase.
2. *Postponed: Research grant opportunities with Wells Fargo, perhaps for financial planning elective (investing, budgeting, loans), or purchasing Chromebooks, or a comprehensive Spanish program for K-8. Further research and discussion at next meeting.*

**IV. NEW BUSINESS**

A. BEF Annual Meeting in May

1. Four Board positions up for election: Janice (parent), Caine (staff), Ami (parent), and Jenn (parent). **TO DO:** Caine to put notice in Bulletin asking for interested parties to contact the Board. Post same info on Facebook (Jen) and website (Janice).

B. Annual 8<sup>th</sup> grade Grad Award (*via email from Dave*)

1. Time to ask for two students to be nominated through middle school staff; give recommendations and forward to Board ASAP. Will table Teacher Award for this year. **TO DO:** Purchase two plaques (Dave).

**NEXT MEETING: THURSDAY, May 15, 2014, 5:30-7:00pm, in the Bowman Library.**

*NOTE: 30 min earlier to accommodate work/life schedules.*

Since there was no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned at 7:30pm.

Dated: April 24, 2014

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Janice Fera, Secretary